



**HERITAGE RANCH COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS' SPECIAL MEETING**
Minutes of November 4, 2021

1. 4:00 PM OPEN SESSION / CALL TO ORDER / FLAG SALUTE

President Capps called the meeting to order at 4:00 pm and led the flag salute.

2. ROLL CALL

Manager Duffield called the roll. All Directors were present.

Staff present: General Manager Scott Duffield and Operations Manager Mike Wilcox.

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

There were no public comments.

4. WORKSHOP

a. **This meeting is for the Board of Directors to participate in a chartering workshop for the Water Reclamation Facility Upgrade project. The information and ideas shared will be formalized into a draft Charter for the project that will then be presented to the Board for adoption at the November 18, 2021 regular meeting.**

There were no public comments.

The Board of Directors, led by the District's consultant WSC, participated in a chartering workshop for the Water Resource Reclamation Facility upgrade project.

5. ADJOURNMENT

On a motion by Director Cousineau and seconded by Director Rowley the meeting adjourned at 7:02 pm to the next scheduled regular meeting on Thursday, November 18, 2021.

APPROVED:


Devin Capps (Dec 15, 2021 08:14 PST)

Devin Capps, President
Board of Directors

ATTEST:



Kristen Gelos, Secretary
Board of Directors